

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING AGENDA
JUNE 1, 2020 - 5:00 P.M.**

1. NOTICE

NOTICE IS HEREBY GIVEN, that the Big Bear City Community Services District will conduct a Regular Meeting on June 1, 2020, at 5:00 p.m. Pursuant to Governor Newsom's Executive Order N-29-20, the members of the Big Bear City Community Services District Board and the public shall participate in this meeting via teleconference. Public comment may be submitted by email as described below. **There will be no public location for this meeting.**

The Public may participate in this meeting by:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85692003338?pwd=N2FxOXEwRjMzWUJYR2tjd0xUQzBpZz09>

Password: BBCCSD

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1
646 558 8656 or +1 301 715 8592 or Toll-Free: +1 877 853 5247 or +1 877 369 0926

Webinar ID: 856 9200 3338

Password: 756374

International numbers available: <https://us02web.zoom.us/j/85692003338?pwd=N2FxOXEwRjMzWUJYR2tjd0xUQzBpZz09>

2. Call To Order and Roll-Call

3. Pledge Of Allegiance

4. Non-Agenda Public Comment - Members of the public who wish to comment on matters before the Board are invited to participate via teleconference or submit comments via email to the Board Secretary at mszabad@bbccsd.org on or before Monday, June 1, 2020 at 3:00 p.m. Please limit comments to 300 words or less. All submitted written comments will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. ***Upon signing into the teleconference, all participants will be auto-muted, please press *9 to "raise your hand" to be recognized by the Board President to speak. Press *6 to un-mute yourself.***

5. Presentations

6. Information Items

7. Consent Calendar- Approval

A. Minutes - Regular Meeting May 18, 2020

8. Requests for Continuance
9. Items Removed from the Consent Calendar for Discussion
10. Fire Department Business/Noticed Hearings – Discussion and possible action
 - A. Proposed Resolution 2020-04 – A Resolution of the Big Bear City Community Services District Setting the Fire Prevention and Protection Tax
 - B. Proposed Resolution 2020-05 – Adopting the Fiscal Year 2020-21 Appropriations Limit for the Big Bear City Community Services District
11. Committee & Board Member Reports
 - A. The following Standing Committees met since the last Board Meeting: None.
12. Staff Reports – Receive and File
 - A. General Manager’s Report
13. Unfinished Business - Discussion and possible action
14. New Business/Adoption Agenda/Discussion/Noticed Hearings - Discussion and possible action
15. Directors’ Closing Comments/Announcement Of Coming Events
16. Closed Session
17. Report from Closed Session
18. Adjournment

Consent Calendar - All matters listed under consent calendar, will be enacted by one motion at the appropriate time. The staff recommendation is approval of all items listed. If discussion is desired, any item may be removed from the consent calendar by a Board member and considered separately.

Public Testimony - Each individual speaker will be limited to five minutes or less on each item on the agenda and five minutes or less on each non-agenda item during public testimony. All remarks shall be addressed to the Board as a whole body only.

Public Records – All open session agenda related writings and documents provided to the Board of Directors are available for public inspection at www.bbcsd.org and at the office of the Board Secretary, located at 139 E. Big Bear Blvd., Big Bear City, CA 92314 during regular business hours, 7:30 a.m. to 4:30 p.m., Monday through Friday.

Americans with Disabilities Act - In compliance with the Americans with Disabilities Act and Government Code Section 54954.2 and Governor Newsom’s Executive Order N-29-20, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Big Bear City Community Services District office at (909) 585-2565. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
MAY 18, 2020**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, May 18, 2020 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom's Executive Order N-29-20.

President Oxandaboure called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Oxandaboure confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Bob Ybarra and Steven Hoppe.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Jerry Griffith, Water Superintendent; Brian Harris, Solid Waste Foreman; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received.

Bob Ybarra attempted to give public comment telephonically, however, there were technical issues and was unable to do so. Staff contacted Mr. Ybarra following the meeting for his public comment. Mr. Ybarra submitted the following public comment:

"I attended the May 18th CSD meeting via Zoom. I was able to hear the dialogue, but was unable to respond when public comment was requested. I would like to state for the record that I am pleased with the CSD's Management Team's decision to only increase the Sewer Dept (less than 80 cents a

month) and waive an increase of Water and Solid Waste Departments for one year. I only hope that not increasing these other two departments doesn't put a bind on these departments this coming year. I hope the CSD's customers will acknowledge this generous act. Thank you for your understanding in this difficult time we are experiencing.”

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

President Oxandaboure read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. No public comment was given. Director Walsh noted a typo on the minutes for the votes of the ordinances. Board Secretary Morgan Szabad will update the minutes to reflex the correction to show a 5-0 vote in favor of Ordinances 2020-01, 2020-02, 2020-03 and 2020-04.

MOTION

Upon motion by Director Walsh, seconded by Director Ziegler, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting May 4, 2020
- B. Cash/Checks Disbursements and Credit Card Purchases - April 2020 \$1,861,890.65

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

STAFF REPORTS

The General Manager’s report was discussed, received, and filed. The Supervisors’ monthly reports for April 2020 were discussed, received, and filed.

During discussion of the Supervisors’ monthly reports, a member of the public, Steven Hoppe, made a public records act request for information regarding the Solid Waste rates for FY 2020-21 via the Q&A function of Zoom. Board Secretary Morgan Szabad responded to Mr. Hoppe informing him that she would get the requested information to him via email the following day.

UNFINISHED BUSINESS

- A. Proposed Resolution 2020-03 – A Resolution of the Board of Directors of the Big Bear City Community Services District Approving a Budget for the Big Bear City Community Services District for Fiscal Year 2020/21

President Oxandaboure asked Finance Officer Shari Strain to please describe this agenda item. Ms. Strain thanked Board, Committee members and staff for their participation in the Budget process. Ms. Strain acknowledged the FY 20-21 budget cover contest winner, Sewer Foreman Andy Keller. She also thanked Financial Analyst Eileen Berne for her work on the budget.

The noticed public hearing on Proposed Resolution 2020-03 was opened at 5:14 p.m.

President Oxandaboure asked for Board and public comment. The Board thanked staff for their work on the budget. No public comment was given.

The noticed public hearing on Proposed Resolution 2020-03 was closed at 5:16 p.m.

MOTION

Upon motion by Director Walsh, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2020-03, the caption of which reads as follows:

RESOLUTION 2020-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT APPROVING A BUDGET FOR THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT FOR FISCAL YEAR 2020/21

See BBCCSD Resolution and Ordinance Book Number 34 for the complete copy of Resolution 2020-03.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Ordinance 2020-05 – An Ordinance of the Big Bear City Community Services District Increasing Water Connection Fees

Proposed ordinances must be introduced at a meeting prior to their adoption. Proposed Ordinance 2020-05 was introduced at the regular meeting on April 20, 2020. With a majority vote, the ordinance can be discussed by reading only the title of the ordinance.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board waived the full reading of Proposed Ordinance 2020-05. President Oxandaboure read the title of the ordinance.

The noticed public hearing on Proposed Ordinance 2020-05 was opened at 5:17 p.m.

President Oxandaboure asked for Board and public comments. Staff answered Board questions. There were no public comments given.

The public hearing on Proposed Ordinance 2020-05 was closed at 5:19 p.m.

MOTION

Upon motion by Director Walsh, seconded by Director Ziegler, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Ordinance 2020-05, the caption of which reads as follows:

ORDINANCE 2020-05

**AN ORDINANCE OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT
INCREASING WATER CONNECTION FEES**

See BBCCSD Resolution and Ordinance Book Number 34 for the complete copy of Ordinance 2020-05.

B. Proposed Ordinance 2020-06 – An Ordinance of the Big Bear City Community Services District Increasing Sewer Connection Fees

Proposed ordinances must be introduced at a meeting prior to their adoption. Proposed Ordinance 2020-06 was introduced at the regular meeting on April 20, 2020. With a majority vote, the ordinance can be discussed by reading only the title of the ordinance.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board waived the full reading of Proposed Ordinance 2020-06. President Oxandaboure read the title of the ordinance.

The noticed public hearing on Proposed Ordinance 2020-06 was opened at 5:20 p.m.

President Oxandaboure asked for Board and public comments. There were no Board or public comments given.

The public hearing on Proposed Ordinance 2020-06 was closed at 5:21 p.m.

MOTION

Upon motion by Director Green, seconded by Director Walsh, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Ordinance 2020-06, the caption of which reads as follows:

ORDNINACE 2020-06

AN ORDINANCE OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT
INCREASING SEWER CONNECTION FEES

See BBCCSD Resolution and Ordinance Book Number 34 for the complete copy of Ordinance 2020-06.

C. COVID-19 Grant Reimbursable Costs April 30, 2020

President Oxandaboure asked Finance Officer Shari Strain to please describe this agenda item. Ms. Strain introduced Financial Analyst Eileen Berne to explain the financial costs incurred with the modifications to the District's workflow as a result from the COVID-19 pandemic. Ms. Berne explained that staff has been tracking costs related to COVID-19 purchases and as of April 30, 2020 staff has identified \$5,162.63 in reimbursable costs associated with the District's pandemic response through the Federal Management Agency (FEMA) and/or the California Office of Emergency Services (CalOES). Staff has submitted applications to FEMA and CalOES to request public assistance. President Oxandaboure asked for Board and public comment. No Board or public comment was given.

D. Financial Report and Treasurer's Report – Quarter ended 3/31/20

President Oxandaboure asked Finance Officer Shari Strain to please describe this agenda item. Ms. Strain explained that the revenue target at 3/31/20 is 75%. Ms. Strain noted that most of the departments were close to the 75% mark. Ms. Strain reported that the insurance premiums were over budget for each department due to the change from the "mountain pool" into the full California Joint Powers Authority "pool". Director Green asked whether staff had solicited insurance quotes from other agencies. Ms. Strain informed Mr. Green that she was currently waiting for responses from SDRMA and ACWA-JPIA.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

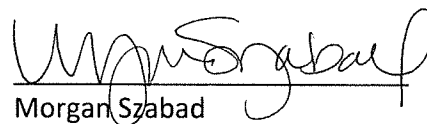
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:30 p.m.


Morgan Szabad
Secretary of the Board

MEETING DATE: June 1, 2020

TO: President and Board of Directors

FROM: Shari Strain, Finance Officer

PREPARED BY: Kristin Mandolini, Senior Finance Officer – Big Bear Fire Authority

SUBJECT: **PROPOSED RESOLUTION 2020-04 – A RESOLUTION OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT SETTING THE FIRE PREVENTION AND PROTECTION TAX**

BACKGROUND

The Fire Prevention and Protection Tax, approved by the voters of the District on June 8, 1999, provides for an increase by the lesser of (i) five percent (5%) or (ii) the average annual percentage by which the Consumer Price Index (CPI) for all urban consumers in the Los Angeles-Anaheim-Riverside area published by the Bureau of Labor Statistics of the U.S. Department of Labor, increases over the 10 years prior to March of the year in which the adjustment is made.

The amount of revenue sufficient to furnish adequate fire protection and prevention services to the District in Fiscal Year 2020-21 is \$2,117,294. The tax amounts needed to generate this revenue are included in the attached proposed resolution and will increase the Fire Prevention and Protection Tax by 2.27% (10-year CPI average) for Fiscal Year 2020-21.

STAFF RECOMMENDATION

Conduct a public hearing to adopt Resolution 2020-04.

ATTACHMENT A: Resolution 2020-04 Setting Fire Prevention and Protection Tax



RESOLUTION 2020-04

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR
CITY COMMUNITY SERVICES DISTRICT SETTING THE DISTRICT'S
SPECIAL FIRE PREVENTION AND PROTECTION TAX LEVY FOR
FISCAL YEAR 2020-21**

THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

Section 1. On June 8, 1999, the voters of the District adopted Ordinance No. 180 to repeal the District's Fire Suppression Services Assessment and to enact a special Fire Prevention and Protection Tax. The San Bernardino County elections official declared that the ordinance was passed by the requisite 2/3 majority.

Section 2. Section 6 of Ordinance No. 180 requires the Board of Directors of the District to annually conduct a public hearing and act by resolution to: (i) determine the amount of revenue necessary to furnish adequate fire protection and prevention services to the District and (ii) to establish tax amounts sufficient to generate that revenue.

Section 3. The Board of Directors of the District hereby directs the President of the Board of Directors to execute Ordinance No. 180 on behalf of the District.

Section 4. The amount of revenue necessary to furnish adequate fire protection and prevention services to the District in Fiscal Year 2020-21 is \$2,117,294.

Section 5. The tax amounts sufficient to generate the amount stated in Section 4 of this Resolution are as follows:

Parcel Use/Classification	Amount
Residential	\$ 138.83 per parcel
Mobile Home	\$ 103.04 per space
Non-residential	\$ 138.83 per parcel, plus \$ 2.79 per sq. ft. over 3,000 sq. ft. (up to \$ 2,500 per parcel)
Vacant	\$ 67.11 per parcel, plus \$ 2.79 per acre over 5 acres (up to \$ 271.20 per parcel)

Section 6. The Auditor-Controller of the County of San Bernardino is hereby directed to place the charges established by Section 5 of this Resolution upon the Fiscal Year 2020-21 property tax bills for all parcels of real property within the District as provided to the County by the General Manager of the District.

Section 7. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, the remaining sections, subsections, sentences, clauses, phrases, or portions of this Resolution shall nonetheless remain in full force and effect. The Board of Directors hereby declares that it would have adopted each section, subsection, sentence, clause, phrase, or portion of this Resolution, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions of this Resolution be declared invalid or unenforceable.

PASSED, APPROVED, and ADOPTED this 1st day of June 2020, by the following roll call vote:

AYES:	DIRECTORS:
NOES:	DIRECTORS:
ABSENT:	DIRECTORS:
ABSTAINS:	DIRECTORS:

Karyn Oxandaboure,
President of the Board of
Directors

ATTEST:

Morgan Szabad, Board Secretary
Big Bear City Community Services District

MEETING DATE: June 1, 2020

TO: President and Board of Directors

FROM: Shari Strain, Finance Officer

PREPARED BY: Kristin Mandolini, Senior Finance Officer, Big Bear Fire Authority

SUBJECT: **PROPOSED RESOLUTION 2020-05 ADOPTING THE FISCAL YEAR 2020-21 APPROPRIATIONS LIMIT FOR THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT**

BACKGROUND:

Since the 1979 passage of Proposition 4, legislative bodies of taxing agencies are required to adopt an appropriations limit for their agencies. This required action must comply with Article XIII B of the State Constitution and Government Code 7901 et seq. The limit specifies the maximum appropriations that may be funded by proceeds of taxes. The adopted limits are to be adjusted each year by a “change factor” that is tied to growth indicators specified by the State. One indicator is the change in State per capita income. The other is population growth of the City or alternatively, the County. The formula provided by the State calls for conversion of each indicator to a ratio. The two ratios multiplied together produce the factor by which to change the appropriations limit. By applying the change factor to the prior year’s appropriations limit, the new limit is calculated.

The appropriations limit established by Resolution No. 2019-05 for Fiscal Year 2019-20 is \$7,597,260 This becomes the basis for the Fiscal Year 2020-21 appropriations limit in the proposed resolution. The limit to be established by resolution for Fiscal Year 2020-21 is \$7,920,903.

STAFF RECOMMENDATION:

It is recommended that the Big Bear City Community Services District Board adopt the Resolution 2020-05 establishing the appropriations limit for fiscal year 2020-21.

ATTACHMENT A: Price Factor
ATTACHMENT B: Annual Percent Change in Population Minus Exclusions
ATTACHMENT C: Calculation of Appropriations Limit for FY 2020-21
ATTACHMENT D: Resolution No. 2020-05



- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2020-21 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2020-21	3.73

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2020-21 appropriation limit.

2020-21:

Per Capita Cost of Living Change = 3.73 percent
 Population Change = 0.22 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.73 + 100}{100} = 1.0373$

Population converted to a ratio: $\frac{0.22 + 100}{100} = 1.0022$

Calculation of factor for FY 2020-21: $1.0373 \times 1.0022 = 1.0396$

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2019 to January 1, 2020 and Total Population, January 1, 2019

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2019-2020	1-1-19	1-1-20	1-1-2020
San Bernardino				
Adelanto	0.73	34,857	35,113	35,663
Apple Valley	0.34	74,140	74,394	74,394
Barstow	0.13	23,790	23,822	24,268
Big Bear Lake	0.29	5,191	5,206	5,206
Chino	2.18	82,094	83,883	89,109
Chino Hills	0.12	82,310	82,409	82,409
Colton	0.48	53,862	54,118	54,118
Fontana	0.33	212,304	213,000	213,000
Grand Terrace	0.52	12,362	12,426	12,426
Hesperia	0.93	95,509	96,393	96,393
Highland	0.18	55,222	55,323	55,323
Loma Linda	0.53	24,329	24,459	24,535
Montclair	0.10	39,452	39,490	39,490
Needles	-0.78	5,289	5,248	5,248
Ontario	1.32	180,494	182,871	182,871
Rancho Cucamonga	0.18	175,201	175,522	175,522
Redlands	0.36	70,700	70,952	70,952
Rialto	0.21	104,334	104,553	104,553
San Bernardino	0.13	216,104	216,395	217,946
Twentynine Palms	2.55	18,365	18,834	29,258
Upland	0.32	78,564	78,814	78,814
Victorville	0.86	121,109	122,155	126,432
Yucaipa	0.15	55,629	55,712	55,712
Yucca Valley	0.14	22,205	22,236	22,236
Unincorporated	0.32	295,855	296,797	304,659
County Total	0.51	2,139,271	2,150,125	2,180,537

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT FIRE DEPARTMENT
CALCULATION OF APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21**

APPROPRIATIONS LIMIT 2019-20		<u>FIRE</u> 7,597,260
	<u>Unincorporated</u>	<u>County</u>
Per capita Personal Income (Converted to a ratio)	1.0373	1.0373
Population Growth (Converted to a ratio)	1.0032	1.0051
Combined Factor	1.0406	1.0426
Factor Applied (Higher of City or County)		1.0426
APPROPRIATIONS LIMIT 2020-21		7,920,903

COMPARISON: APPROPRIATIONS LIMIT VS. PROCEEDS OF TAXES

	<u>FIRE</u>
Estimated Proceeds of Taxes 2020-21	4,704,229
Capital Projects Excludable (streets)	-
Total Subject to the Limit	4,704,229
APPROPRIATIONS LIMIT 2020-21	7,920,903
Amount Available from Limit	3,216,674

RESOLUTION 2020-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21 FOR THE FIRE DEPARTMENT IN ACCORDANCE WITH PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979, provides that the total annual appropriations subject to limitation of each local government shall not exceed the appropriations limit of such entity for the prior year adjusted for changes in the cost of living and population except as otherwise specifically provided for in said Article; and

WHEREAS, the State legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Proposition 111, the Traffic and Congestion Relief and Spending Limitation Act of 1990 which was authorized on June 5, 1990, modified the calculation method for the limitation; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting. Fifteen (15) days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Section 7902 (a) and 7902.6 of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2020-21 fiscal year; and

WHEREAS, the Board of the Big Bear City Community Services District wishes to establish the appropriations limit for fiscal year 2020-21 for the Big Bear City Community Services District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Big Bear City Community Services District, as follows:

Section 1. That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the Big Bear City Community Services District for fiscal year 2020-21 was available to the public in the Finance Division at least fifteen (15) days prior to this date.

Section 2. That the appropriations limit for the Big Bear City Community Services District as established in accordance with Section 7902(a) and 7902.6 of the California Government Code for fiscal year 2020-21 is \$7,920,903.

Section 3. That the cost of living factor selected was the California per capita personal income factor, which was an increase of 3.73% for 2020-21.

Section 4. That the population growth factor for 2020-21 was that of the County of San Bernardino, which grew by 0.51%.

PASSED, APPROVED, and ADOPTED this 1st day of June, 2020, by the following roll call vote:

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAINS: DIRECTORS:

Karyn Oxandaboure, President
of the Board of Directors

ATTEST:

Morgan Szabad, Board Secretary
Big Bear City Community Services District

GENERAL MANAGER REPORT
JUNE 01, 2020 REGULAR BOARD MEETING

DATE: May 21, 2020
TO: Board of Directors
FROM: Mary Reeves - General Manager
SUBJECT: General Manager's Report

In addition to staff meetings with each of the department supervisors, my work activities since the last General Manager's report include:

- May 13, 2020 I viewed a FEMA webinar titled, "Grants Portal Applicant Basics" which described the process to apply for FEMA reimbursement for COVID-19 expenses.
- May 14, 2020 I attended a meeting of the Governmental Affairs/Roads & Traffic Advisory Committee (GA-RTAC) group. The GA-RTAC was established by the Big Bear Chamber for government, utilities, first responders, and local, state and federal officials to share information and be kept current on projects and legislation that impact the valley.
- May 15, 2020 I picked up face masks for our employees at Jurupa Community Services District in Eastvale as part of a Cal WARN (California Water/Wastewater Agency Response Network) distribution.
- May 18, 2020 I attended a webinar titled, "Zoom Webinar Training" hosted by a Zoom representative to become more familiar with the platform.
- May 19, 2020 I attended a webinar titled, "Open Office Hours with Zoom Experts" hosted by Zoom representatives. This webinar allowed for individualized questions to be asked and answered.
- May 19, 2020 I attended a webinar titled, "Returning to Work after Sheltering in Place" hosted by Patricia Slaven, Director of Human Resources & Administration from the ACWA-JPIA.

May 19, 2020	I attended a Zoom managers' meeting regarding the COVID-19 pandemic. The managers from many of the government agencies in the Valley attended to discuss their agencies operations in response to the pandemic.
May 20, 2020	I attended the Local Agency Formation Commission Board meeting virtually. The commission selected new officers and a new Alternate Public Member. They also held three public hearings and considered a grant application.
May 21, 2020	I attended a webinar titled, "Opening Up – How Public Employers Should Prepare" hosted by Megan Hemming, Professional Development Director from the California Special Districts Association.
May 21, 2020	I attended a webinar titled, "Best Practices for Hosting Online Events" hosted by a Zoom representative to become more familiar with the platform.
May 21, 2020	I attended the City of Big Bear Lake's Special meeting by Zoom. The City Council members discussed the impacts of COVID-19 restrictions on Big Bear Lake businesses and residents.
May 21, 2020	I viewed the San Bernardino County Board of Supervisors meeting online. The Board of Supervisors also discussed the impacts of the Governor's COVID-19 restrictions and application for a county-wide variance.
May 25, 2020	The District was closed in observance of Memorial Day.
May 26, 2020	I took scheduled vacation days from May 25, 2020 through May 29, 2020.
May 30, 2020	The Solid Waste Department held a Community Clean-up Day. Several Solid Waste Collection Specialists worked on Saturday to accept yard waste, electronic waste, oversized items and other excess household waste from our customers.

Notable Upcoming Events Include:

- The next Solid Waste Clean-up and Electronic Waste Round-up is scheduled for Saturday, June 13, 2020, from 9:00 a.m. to 2:00 p.m. at Paradise Yard.