

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
OCTOBER 21, 2019**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, October 21, 2019 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Russo called the meeting to order at 5:00 p.m. and Director Ziegler led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

**BOARD MEMBERS ABSENT**

No Board Members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who signed in included: Bob Ybarra, The Riffenburgh's, Steve Hoppe and Julie Dawson-Parlee, CABB.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jennifer Hall, Customer Service Representative; Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**NON-AGENDA PUBLIC TESTIMONY**

Public comments on various District-related subjects were heard.

**PRESENTATIONS**

There were no presentations.

**INFORMATION ITEMS**

There were no information items.

**CONSENT CALENDAR**

The Board reviewed the items on the consent calendar.

**MOTION**

Upon motion by Director Oxandaboure, seconded by Director Walsh, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting October 7, 2019
- B. Cash/Checks Disbursements and Credit Card Purchases      September 2019      \$269,317.46

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

**STAFF REPORTS**

The General Manager’s report was discussed, received, and filed. The Supervisors’ monthly reports for September 2019 were discussed, received, and filed.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Completion of the Mitigated Negative Declaration for the Sewer Master Plan Implementation Project

Sewer Superintendent Nathan Zamorano reported that Tom Dodson & Associates had completed the environmental documentation for the Sewer Master Plan in order to comply with the California Environmental Quality Act. Mr. Zamorano introduced Tom Dodson to explain to the Board the environmental documentation and discuss the process for the

Mitigated Negative Declaration for the Sewer Master Plan Implementation Project.

**MOTION**

Upon motion by Director Walsh, seconded by Director Oxandaboure, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board authorized the General Manager to execute a Notice of Determination and a Mitigated Negative Declaration for the Sewer Master Plan projects. This includes approval of a Tribal Consultation Agreement with the San Manual Band of Mission Indians as a mitigation measure.

- B. Amended and Restated Memorandum of Understanding by and among the Bear Valley Basin Groundwater Sustainability Agency, the City of Big Bear Lake, Department of Water and Power, the Big Bear City Community Services District, the Big Bear Municipal Water District, and the Big Bear Area Regional Wastewater Agency

General Manager Mary Reeves explained that the Bear Valley Basin Groundwater Sustainability Agency (BVBGSA) met on October 4, 2019, during such time it was reported that the Big Bear Municipal Water District (MWD), the City of Big Bear Lake, Department of Water and Power (DWP) and the Big Bear Area Regional Wastewater Agency (BBARWA) had adopted an amended Memorandum of Understanding (MOU) to provide for additional cost-sharing contributions from each member agency to fund phase two of the Replenish Big Bear project. Ms. Reeves reported that the District had budgeted in FY 2019-20 the amount of \$200,000 for this purpose, however, up to an additional \$50,000 based on the preliminary engineering and environmental studies may be needed. Ms. Reeves also noted that if the Santa Ana Watershed Project Authority \$500,000 Prop 1 Planning Grant is successful, each agency would be reimbursed \$125,000 for preliminary engineering and environmental costs.

**MOTION**

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER  
NOES: NONE  
ABSENT: NONE  
ABSTAINS: NONE

The Board reviewed and authorized the Board President to sign the attached amended and restated MOU by and among the BVBGSA, DWP, CSD, MWD, and BBARWA and authorized up to an additional \$50,000 of Water Department Reserves for the Replenish Big Bear project if necessary.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

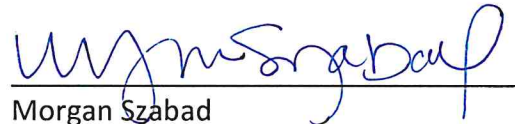
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:40 p.m.

  
Morgan Szabad  
Secretary of the Board