

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
APRIL 19, 2021**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, April 19, 2021 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom’s Executive Order N-29-20.

President Russo called the meeting to order at 5:01 p.m. The Pledge of Allegiance was dispensed with for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Russo confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Bob Ybarra, Patrice Duncan, Joseph Kelly, and Frank Forbes.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received. No public comment by tele-conference attendees was offered.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

INTRODUCTION OF ORDINANCES TO BE CONSIDERED FOR ADOPTION AT PUBLIC HEARINGS ON MAY 3, 2021

A. Introduction of Proposed Ordinances 2021-01, 2021-02 and 2021-03:

- Proposed Ordinance 2021-01 – An Ordinance of the Big Bear City Community Services District Increasing Water Connection Fees
- Proposed Ordinance 2021-02 – An Ordinance of the Big Bear City Community Services District Increasing Sewer Connection Fees
- Proposed Ordinance 2021-03 - An Ordinance of the Board of Directors of the Big Bear City Community Services District Adopting a Written Report Regarding Regional Sewer User Charges, Sewer Standby or Availability Charges, Solid Waste Collection and Disposal Charges, Sewer User Charges, and Water Standby or Availability Charges for Fiscal Year 2021/22 and Directing That Such Charges be Collected on the Tax Roll

Proposed ordinances must be introduced at a meeting prior to their adoption. The Board may vote to waive the reading of the full ordinances. With a majority vote, the ordinances may be introduced by reading only the titles of the ordinances. Proposed Ordinances 2021-01, 2021-02, and 2021-03 will be considered for adoption at public hearings on May 3, 2021. General Manager Mary Reeves gave a brief explanation of each Ordinance and answered Board questions. President Russo asked for any public comment. No public comment was given.

MOTION

Upon motion by Director Walsh, seconded by Director Ziegler, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved waiving the full reading of Proposed Ordinances 2021-01, 2021-02 and 2021-03. President Russo introduced the proposed ordinances by reading their titles.

CONSENT CALENDAR

President Russo read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. There was no public comment given.

MOTION

Upon motion by Director Walsh, seconded by Director Ziegler, and carried by the following roll-call vote:

AYES:	OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	GREEN
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting April 5, 2021
- B. Cash/Checks Disbursements and Credit Card Purchases - March 2021 \$508,939.17

- C. Proposed Resolution 2021-05 – A Resolution of the Board of Directors of the Big Bear City Community Services District Adopting Local Guidelines for Implementing the California Environmental Quality Act
- D. Amendment No. 1 to Memorandum of Understanding between the Big Bear City Community Services District and the Big Bear City Community Services District Employees Association

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting:

- Solid Waste, April 8, 2021

President Russo asked General Manager Mary Reeves to describe this agenda item. Ms. Reeves summarized the items discussed at the Solid Waste committee meeting which included the retrofitting of a Solid Waste truck to full automation, recycling storage, District cell phones for Solid Waste employees and short-term rentals. Ms. Reeves also informed the Board of a PowerPoint presentation created and presented at the Solid Waste committee meeting by Finance Officer Shari Strain to show a cost analysis of Solid Waste services. Ms. Reeves added that the first Community Clean-up day held on April 10, 2021 was a success and had a big turnout. President Russo asked for public comment. Public comment was heard regarding the Solid Waste committee meeting.

STAFF REPORTS

The General Manager's Report and Supervisors' Monthly Reports for March 2021 were discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Request to Advertise for Bidding Well 8a

President Russo asked Water Superintendent Jerry Griffith to explain this agenda item. Mr. Griffith explained that the District has been awarded a Drinking Water State Revolving Fund loan of \$2.5 million to drill and equip a new production Well 8a that will replace Well 8. Mr. Griffith stated that Thomas Harder and Co. had completed the contract documents and specifications to advertise for the project bidding. Staff answered Board questions and President Russo asked for public comment. No public comment was offered.

MOTION

Upon motion by Director Oxandaboure, seconded by Director Green, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board authorized staff to solicit bids for the drilling of production Well 8a.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

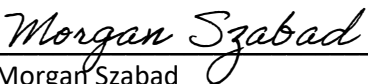
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:34 p.m.


Morgan Szabad
Secretary of the Board