

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
OCTOBER 4, 2021**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, October 4, 2021 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference.

President Russo called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed with for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Russo confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Joseph Kelly and Ellen Clarke.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Jeanette Prickett, Finance Officer; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received. No public comment by teleconference attendees was offered.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

General Manager Mary Reeves announced the final Solid Waste Community Clean-up Day for the year will be held on October 9, 2021 from 9:00 a.m. – 2:00 p.m. at the CSD Paradise Maintenance Yard in Big Bear City. Ms. Reeves also noted the recycle cart roll-out will begin in October.

CONSENT CALENDAR

President Russo read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. There was no public comment given.

MOTION

Upon motion by Director Walsh, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting September 20, 2021

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting:
 - BBARWA, September 22, 2021

General Manager Mary Reeves gave a breakdown of the items discussed at the regular BBARWA meeting. No public comment was offered.

STAFF REPORTS

The General Manager's Report was discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Resolution 2021-16 – A Resolution of the Board of Directors of the Big Bear City Community Services District Repealing Resolution 2020-11 and fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act

President Russo asked General Manager Mary Reeves to describe this agenda item. Ms. Reeves reported that the District contracts for employee medical coverage with CalPERS under the Public Employees' Medical and Hospital Care Act. Proposed Resolution 2021-16 establishes the employer's contribution amount for each employee or annuitant at the amount necessary to pay the cost of his/her enrollment, including the enrollment of his/her family members, in a health benefit plan for calendar year 2022. This resolution sets the calendar year 2022 employer contribution up to a maximum of \$1,975.55 per month for miscellaneous employees based on the Big Bear City Community Services District Employees Association MOU. No public comment was offered.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2021-16, the caption of which reads as follows:

RESOLUTION 2021-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT REPEALING RESOLUTION 2020-11 AND FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

See BBCCSD Resolution and Ordinance Book Number 34 for complete copy of Resolution 2021-16.

- A. Updated Job Descriptions for the Positions of Water Services Worker, Water Foreman, Water Superintendent

President Russo asked Water Superintendent Jerry Griffith to describe this agenda item. Mr. Griffith explained that the District has updated the job descriptions for the positions of Water Services Worker, Water Foreman, and Water Superintendent to include language to explain the water treatment tasks performed by the Water department to meet the California State Water Resources Control Board (SWRCB) certification requirements. Mr. Griffith pointed out that these are not newly assigned tasks, they have just not been specifically listed on their job descriptions in the past. Mr. Griffith explained recent difficulties in obtaining SWCRB water treatment certifications related to these tasks not being specified on their job descriptions as duties performed. Mr. Griffith reported that the proposed updates had been reviewed by the Big Bear City Community Services District Employees Association. No public comment was offered.

MOTION

Upon motion by Director Green, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved the updated job descriptions for the positions of Water Services Worker, Water Foreman and Water Superintendent as presented.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

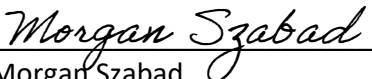
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:30 p.m.


Morgan Szabad
Secretary of the Board