

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
AUGUST 3, 2020**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, August 3, 2020 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom’s Executive Order N-29-20.

President Oxandaboure called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Oxandaboure confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: None.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Andy Keller, Sewer Foreman; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received. There were no members of the public in attendance for this meeting to submit non-agenda public comment.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

President Oxandaboure read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. No members of the public were in attendance.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting July 20, 2020

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

STAFF REPORTS

The General Manager’s report was discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Surplus Vehicles – Declaration as Surplus Equipment and Authorization to Advertise and Sell to the Highest Reasonable Bidder

President Oxandaboure asked Water Superintendent Jerry Griffith to describe this agenda item. Mr. Griffith explained that budgeted in the Fiscal Year 2020-21 budget were two vehicle replacements for Unit #123 (2008 Chevy Colorado Extended Cab 4WD) and Unit #124 (2008 Ford F250 ¾ Ton Extended Cab 4WD). Therefore, these two units will no longer be in use by the District and staff is requesting authorization to sell these units to the highest reasonable bidder. Staff answered Board questions regarding mileage and CSD signage on the units.

MOTION

Upon motion by Director Green, seconded by Director Walsh, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board declared vehicles 123 and 124, as described above, as surplus equipment and authorized staff to advertise and sell to the highest reasonable bidder.

A. First Amendment to the General Manager Employment Agreement

President Oxandaboure asked General Manager Mary Reeves to describe this agenda item. Ms. Reeves reported that on July 17, 2017 the Board of Directors and herself entered into the General Manager Employment Agreement, Section 4.1 of the agreement states “The Board, in its sole discretion, to grant annual salary increases, based upon merit, of up to Two and One Half percent (2.5%) of the Employee’s base salary.” Ms. Reeves explained that based on the Employee’s July 20, 2020 performance evaluation and related labor negotiations, the Board express its desire to provide the Employee with a seven percent (7%) merit increase retroactive to her anniversary date on July 22, 2020. Ms. Reeves explained that District legal counsel created an amendment to the General Manager Employment Agreement to allow for a higher merit-based salary increase of up to seven percent (7%). Board comments were heard.

MOTION

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the First Amendment to the General Manager Employment Agreement, thereby amending Section 4.1 of the Agreement in its entirety to allow for a merit increase of seven percent (7%) of the Employee’s base salary effective July 22, 2020.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

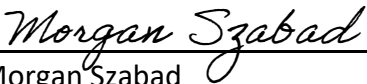
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:24 p.m.


Morgan Szabad
Secretary of the Board