

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
FEBRUARY 1, 2021**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, February 1, 2021 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom’s Executive Order N-29-20.

President Russo called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed with for this meeting.

**BOARD MEMBERS PRESENT VIA ROLL-CALL**

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Russo confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

**BOARD MEMBERS ABSENT**

No Board Members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who announced their presence included: Bob Ybarra, Patrice Duncan, Jim Miller, Bridgette Burton, Bynette Mote.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Kaylyn Johnson, Customer Service Representative; Shari Strain, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**NON-AGENDA PUBLIC TESTIMONY**

Board Secretary Morgan Szabad reported that there was one written public communication received. Ms. Szabad read aloud the submitted public communication.

From Bob Ybarra:

“Hello Al, I would like to have a subject adgenized for public discussion in the next couple of general meetings. Patrice Duncan (SPOA President) and I have had email discussions with Mary over this last month regarding the overflow of trash left out in the 96 gallon bins. Frequently, as I drive around the neighborhood, I see trash bins with trash on the ground, caused by either animals getting into them or people with nothing better to do but dump trash out onto the

ground. I would like to start a dialogue to brainstorm a solution for this problem. Although our property taxes pays for our use of the Transfer station in Baldwin Lake, this is not a feasible solution for our senior community, especially when they do not have a vehicle that is able to haul the excess trash to the Transfer station. Most of our seniors are on fixed incomes and are unable to pay to have their excess trash hauled away. I believe we need to discuss possible solutions so the needs of the community are met. If there is a cost to the solution, then we need to know the cost to determine if that is what we want. This problem is not going away. If not resolved, our community will look like a rundown neighborhood. I don't think that is what any of us want to see."

## **PRESENTATIONS**

### A. FY 2021/22 Budget Calendar

President Russo asked Finance Officer Shari Strain to describe this agenda item. Ms. Strain introduced Financial Analyst Eileen Berne to explain the budget process during the COVID-19 pandemic. Staff and the Board discussed the proposed FY 2021-22 Budget calendar and any potential schedule conflicts, and changes were made. President Russo asked for any Board or public comments. No comments were offered. The Board accepted the revised FY 2021-22 Budget calendar by consensus.

## **INFORMATION ITEMS**

### A. Discuss February 15, 2021 Regular Board Meeting – Possible Adjournment due to Holiday

President Russo asked General Manager Mary Reeves to describe this agenda item. Ms. Reeves explained that February 15, 2021 is Presidents' Day, a legal and District recognized holiday. The District is closed in observance of the Presidents' Day holiday on February 15, 2021. District Ordinance 2015-01 states, "If the time appointed for a regular meeting falls upon a legal or District holiday, such meeting shall be held at the same hour on the next succeeding business day of the District unless adjourned." Ms. Reeves reported that staff is not aware of any action items, other than consent items, to include in a meeting to be held on Tuesday, February 16, 2021.

## **MOTION**

Upon motion by Director Walsh, seconded by Director Green, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adjourned the February 15, 2021 regular meeting to the next regularly scheduled meeting on March 1, 2021.

## **CONSENT CALENDAR**

President Russo read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. There was no public comment given. Director Green noted

that he was not in attendance at the January 18, 2021 regular Board meeting.

### **MOTION**

Upon motion by Director Walsh, seconded by Director Oxandaboure, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting January 18, 2021

### **REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

### **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

### **COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting:

- BBARWA, January 27, 2021

President Russo asked Director Green to describe this agenda item. General Manager Reeves offered to report on the BBARWA meeting. Ms. Reeves provided a brief explanation of the agenda items discussed at the BBARWA meeting.

### **STAFF REPORTS**

The General Manager's report was discussed, received, and filed.

### **UNFINISHED BUSINESS**

There were no unfinished business items.

### **NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

There were no new business items.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:18 p.m.

  
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Morgan Szabad  
Secretary of the Board