

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING MINUTES  
JULY 19, 2021**

**CALL TO ORDER**

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, July 19, 2021 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom’s Executive Order N-29-20.

President Russo called the meeting to order at 5:01 p.m. The Pledge of Allegiance was dispensed with for this meeting.

**BOARD MEMBERS PRESENT VIA ROLL-CALL**

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Russo confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

**BOARD MEMBERS ABSENT**

No Board Members were absent.

**OTHERS PRESENT**

MEMBERS OF THE PUBLIC who announced their presence included: Joseph Kelly, Bill Mathy, Adam Benda, Sarah Mendoza, and Ellen Clarke.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

**NON-AGENDA PUBLIC TESTIMONY**

Board Secretary Morgan Szabad reported that there were no written public communications received. No public comment by tele-conference attendees was offered.

**PRESENTATIONS**

There were no presentation items.

**INFORMATION ITEMS**

General Manager Mary Reeves explained that staff will be amending the agenda and are going to pull item 13 B. “Memorandum of Understanding (MOU) by and among the Big Bear Area Regional Wastewater Agency (BBARWA), the City of Big Bear Lake, Department of Water and Power (DWP), the Big Bear City Community Services District (CSD), and the Big Bear Municipal Water District (MWD) regarding a Grant Funding Contract with the Santa Ana Watershed Project Authority for the Replenish Big Bear Project” from this agenda and move to a future agenda due to additional changes needed for this MOU. Public comment regarding this pulled agenda item was heard.

**CONSENT CALENDAR**

President Russo read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. There was no public comment given.

**MOTION**

Upon motion by Director Walsh, seconded by Director Green, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting June 21, 2021 and Special Meeting June 23, 2021
- B. Cash/Checks Disbursements and Credit Card Purchases - June 2021 \$523,294.47

**REQUESTS FOR CONTINUANCE**

There were no requests for continuance.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

There were no items removed from the consent calendar for discussion.

**COMMITTEE & BOARD MEMBER REPORTS**

- A. The following Committees met since the last Board Meeting:

There were no Committee or Board Member reports.

**STAFF REPORTS**

The General Manager’s Report and Supervisors’ Monthly Reports for June 2021 were discussed, received, and filed.

**UNFINISHED BUSINESS**

There were no unfinished business items.

**NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS**

- A. Proposed Resolution 2021-14 – A Resolution of the Board of Directors of the Big Bear City Community Services District adopting a written report regarding Delinquent Trash Collection Charges and Delinquent Water Service Charges and directing that such charges be collected on the tax roll

The noticed public hearing on Proposed Resolution 2021-14 was opened at 5:17 p.m.

President Russo asked General Manager Mary Reeves to describe this agenda item. General Manager Mary Reeves stated that proposed resolution 2021-14 adopts a written report regarding delinquent trash collection charges and delinquent water service charges and directs that such charges be collected on the tax roll. Ms. Reeves explained that this is a continuation of our current process for delinquent charges. The delinquent charges being sent to the tax roll are currently only for charges prior to the March 1, 2020 COVID-19 pandemic restriction. President Russo asked for Board and public comment. Staff answered Board questions and no public comment was given.

The public hearing on Proposed Resolution 2021-14 was closed at 5:18 p.m.

**MOTION**

Upon motion by Director Green, seconded by Director Walsh, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2021-14, the caption of which reads as follows:

**RESOLUTION 2021-14**

A Resolution of the Big Bear City Community Services District adopting a written report regarding Delinquent Trash Collection Charges and Delinquent Water Service Charges and directing that such charges be collected on the tax roll

See BBCCSD Resolution and Ordinance Book Number 34 for complete copy of Resolution 2021-14.

- B. Memorandum of Understanding (MOU) by and among the Big Bear Area Regional Wastewater Agency (BBARWA), the City of Big Bear Lake, Department of Water and Power (DWP), the Big Bear City Community Services District (CSD), and the Big Bear Municipal Water District (MWD) regarding a Grant Funding Contract with the Santa Ana Watershed Project Authority for the Replenish Big Bear Project

General Manager Mary Reeves stated that this agenda item has been pulled. This will be brought back to the Board at a later date with additional changes.

**DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS**

The Board Members made their closing comments and announcements of coming events.

**CLOSED SESSION**

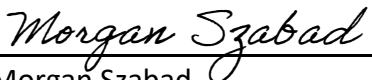
There were no closed session items.

**REPORT FROM CLOSED SESSION**

There were no closed session items.

**ADJOURNMENT**

By consensus of the Board, the meeting was adjourned at 5:20 p.m.

  
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Morgan Szabad  
Secretary of the Board