

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
FEBRUARY 7, 2022**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, February 7, 2022 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference.

General Manager Mary Reeves called the meeting to order at 5:00 p.m. at Vice President Ziegler's request due to the absence of President Walsh. The Pledge of Allegiance was dispensed with for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

Karyn Oxandaboure, John Russo, and Al Ziegler were present.

General Manager Reeves confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

John Green joined the meeting at 5:02 p.m.
Larry Walsh joined the meeting at 5:04 p.m.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Ryan Goss, Kathy Portie, and Frank Forbes.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Kaylyn Johnson, Customer Service Representative; Jeanette Prickett, Finance Officer; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

- A. Possible Adjournment of February 21, 2022 Regular Board Meeting

General Manager Reeves explained that February 21, 2022 is Presidents' Day, a legal and District recognized holiday. The District is closed in observance of the Presidents' Day holiday on February 21, 2022. District Ordinance 2015-01 states, "If the time appointed for a regular meeting falls upon a

legal or District holiday, such meeting shall be held at the same hour on the next succeeding business day of the District unless adjourned.” Ms. Reeves reported that staff is not aware of any action items, other than consent items, to include in a meeting to be held on Tuesday, February 22, 2022. The Board adjourned the February 21, 2022 regular meeting to the next regularly scheduled meeting on March 7, 2022 by consensus of the Board.

B. FY 2022/23 Budget Calendar

General Manager Reeves introduced the fiscal year 2022/23 budget calendar. Ms. Reeves noted the upcoming committee meetings scheduled for February 9th and February 14th, along with the budget workshop scheduled for March 15th.

CONSENT CALENDAR

President Walsh read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. There was no public comment given.

MOTION

Upon motion by Director Oxandaboure, seconded by Director Green, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting January 17, 2022
- B. Reaffirm Findings in Resolution 2021-18 Authorizing Virtual Board and Committee Meetings to Continue Pursuant to AB 361

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Standing Committees met since the last Board Meeting:
 - BBARWA, January 26, 2022

Director Green provided the Board with a summary of the BBARWA meeting items which included a

reaffirmation of AB361, Board of Directors recognitions, and a rate study presentation.

STAFF REPORTS

The General Manager’s Report was discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Resolution 2022-01 – A Resolution of the Board of Directors of the Big Bear City Community Services District approving the removal of Capital Assets with no book value that are no longer used

Finance Officer Jeanette Prickett informed the Board that the purpose of this resolution is to remove capital assets that are no longer in use and/or have a book value of \$0. Ms. Prickett explained that this was a best practice and a cleanup exercise. There is no financial impact because the identified assets have already been fully depreciated. Staff answered Board questions. President Walsh asked for public comment. No public comment was offered.

MOTION

Upon motion by Director Ziegler, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2022-01 to remove capital assets from the capital asset listing that have no book value and are no longer in use, the caption of which reads as follows:

RESOLUTION 2022-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT APPROVING THE REMOVAL OF CAPITAL ASSETS WITH NO BOOK VALUE THAT ARE NO LONGER IN USE

See BBCCSD Resolution and Ordinance Book Number 34 for complete copy of Resolution 2022-01.

- B. Engineering, Design and Construction Management Services for Equipping Well 8A

Water Superintendent Jerry Griffith explained that the Drinking Water State Revolving Funds (DWSRF) was approved to drill and equip a replacement well for Well 8. Mr. Griffith stated that the replacement well has been drilled and is having the stainless-steel casing installed. The District’s on-call engineer, Water Systems Consulting, Inc. (WSC), has submitted a proposal to engineer, design and develop

specifications for the equipping of Well 8A. The cost associated with this proposal are expected to be reimbursable by the State Revolving Fund loan. Mr. Griffith answered Board questions. President Walsh asked for public comment. No public comment was offered.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the proposal from WSC to prepare plans and specifications and other tasks as stated in their proposal for equipping Well 8A, at a cost of \$296,901.00.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received. Public comment by teleconference attendees was heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events. Director Oxandaboure announced effective February 25, 2022 she will be resigning from the Board due to her escrow closing and her moving out of the valley.

CLOSED SESSION

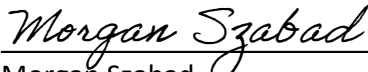
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:32 p.m.



Morgan Szabad
Secretary of the Board