

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
SEPTEMBER 20, 2021**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, September 20, 2021 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference pursuant to Governor Newsom’s Executive Order N-29-20 and AB 361.

President Russo called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed with for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Karyn Oxandaboure, John Russo, Larry Walsh and Al Ziegler were present.

President Russo confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Kathy Portie, Big Bear Grizzly; Ellen Clarke, Big Bear Chamber; David Runt; Tony Barbier; Bob Ybarra; Patrice Duncan; Sarah Mendoza; Dennis Kneier, and Anne Blackwood.

DISTRICT EMPLOYEES included: Donna Horn, Administrative Department Manager; Jeanette Prickett, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received. No public comment by tele-conference attendees was offered.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

President Russo read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. There was no public comment given.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting August 16, 2021

- C. Financial Report, Treasurer’s Report – Year Ended 6/30/2021

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

Director Green requested to remove Item B. from the consent calendar to ask a question on the check disbursement to Nigro & Nigro, PC on 08/04/21. Staff answered Director Green’s question.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following roll-call vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved the following consent items as presented:

- B. Cash/Checks Disbursements and Credit Card Purchases - August 2021 \$217,260.37

COMMITTEE & BOARD MEMBER REPORTS

A. The following Committees met since the last Board Meeting:

- BBARWA, August 25, 2021
- Finance, September 9, 2021
- Solid Waste, September 13, 2021

Director Green provided a summary on the BBARWA agenda items discussed at their August 25, 2021 regular Board meeting. General Manager Mary Reeves gave a breakdown of the items discussed at the Finance and Solid Waste committee meetings. Ms. Reeves noted that most of the District's customer base should have received the informational recycling mailer regarding the upcoming recycle cart rollout. Public comment was heard.

STAFF REPORTS

The General Manager's Report and Supervisors' Monthly Reports for August 2021 were discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Resolution 2021-15 – A Resolution of the Board of Directors of the Big Bear City Community Services District Approving the Annual Statement of Investment Policy

President Russo asked Finance Officer Jeanette Prickett to describe this agenda item. Ms. Prickett explained to the Board that the District is required annually to approve an Annual Statement of Investment Policy under the California Government Code Section 53600.3. Ms. Prickett noted that the District has not changed its policy as it is still valid in its current form. Ms. Prickett answered Board questions regarding the Annual Statement of Investment Policy. No public comment was offered.

MOTION

Upon motion by Director Walsh, seconded by Director Oxandaboure, and carried by the following roll-call vote:

| | |
|-----------|---|
| AYES: | GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER |
| NOES: | NONE |
| ABSENT: | NONE |
| ABSTAINS: | NONE |

The Board adopted Resolution 2021-15, the caption of which reads as follows:

RESOLUTION 2021-15

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT APPROVING THE ANNUAL STATEMENT OF INVESTMENT POLICY

See BCCSD Resolution and Ordinance Book Number 34 for complete copy of Resolution 2021-15.

- B. Replenish Big Bear Project Benefits Memorandum of Understanding

President Russo asked General Manager Mary Reeves to describe this agenda item. Ms. Reeves the

Big Bear Area Regional Wastewater Agency (BBARWA) is the lead agency for the Replenish Big Bear project and directed their staff to draft a benefits memorandum of understanding (MOU) to identify beneficiaries and benefits of the Replenish Big Bear project. BBARWA adopted the MOU at their regular Board meeting on August 25, 2021. Ms. Reeves noted that District legal counsel has reviewed the proposed MOU and confirmed there are no additional obligations to the District than already agreed upon. Ms. Reeves pointed out a typo in her staff report regarding the financial impacts. The execution of this MOU does not increase the financial obligations of the CSD to the project. Board and public comment were heard.

MOTION

Upon motion by Director Green, seconded by Director Walsh, and carried by the following roll-call vote:

| | |
|-----------|---|
| AYES: | GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER |
| NOES: | NONE |
| ABSENT: | NONE |
| ABSTAINS: | NONE |

The Board approved and authorized the General Manager to execute the Replenish Big Bear Project Benefits Memorandum of Understanding.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

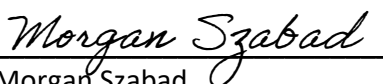
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:31 p.m.


Morgan Szabad
Secretary of the Board