

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 7, 2022**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, March 7, 2022 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314 via teleconference.

President Walsh called the meeting to order at 5:00 p.m. The Pledge of Allegiance was dispensed with for this meeting.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, John Russo, Larry Walsh, and Al Ziegler were present.

President Walsh confirmed that all Board members could hear the teleconference and were in possession of an agenda for the meeting. No Board members expressed doubt that the Board members participating by teleconference were not themselves.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who announced their presence included: Kathy Portie, Bridgette Burton, Bob Ybarra, and Kevin Kenley.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Kaylyn Johnson, Customer Service Representative; Jeanette Prickett, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

President Walsh read aloud the items on the consent calendar and asked for any public comment regarding the consent calendar items. There was no public comment given. President Walsh pulled item C. Reaffirm Findings in Resolution 2021-18 Authorizing Virtual Board and Committee Meetings to Continue Pursuant to AB 361 for discussion.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting February 7, 2022 and Special Meeting February 15, 2022
- B. Cash/Checks Disbursements and Credit Card Purchases - January 2022 \$3,201,206.32

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

President Walsh pulled item C. for discussion. General Manager Mary Reeves reported that District legal counsel advised teleconference meetings under AB361 were still permitted at this time. Ms. Reeves reported that in researching other agencies in the valley, it’s been determined that in-person meetings will resumes valley wide in March or April. By the reaffirmation of AB361, staff recommends holding the scheduled budget workshop on March 15, 2022 via teleconference and proposes returning to in-person meetings starting at the regular board meeting on March 21, 2022. Staff answered Board questions. No public comment was given.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- C. Reaffirm Findings in Resolution 2021-18 Authorizing Virtual Board and Committee Meetings to Continue Pursuant to AB 361

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Standing Committees met since the last Board Meeting:
 - Sewer, February 9, 2022
 - Solid Waste, February 9, 2022
 - Water, February 14, 2022

- Administrative, February 14, 2022
- BBARWA, February 23, 2022
- Finance, February 24, 2022

Director Green provided the Board with a summary of the BBARWA meeting items. General Manager Reeves noted that the Sewer, Solid Waste, Water, and Administrative committees were annual budget preparation meetings. Ms. Reeves gave a brief summary of the Finance committee meeting.

STAFF REPORTS

The General Manager’s Report and Supervisors’ Monthly Reports for January 2022 was discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

A. Options for Filling Board Vacancy

General Manager Reeves explained that as of February 25, 2022, a vacancy existed on the Board of Directors due to the resignation of Director Karyn Oxandaboure. Ms. Reeves explained Government Code Section 1780 which details the process for filling the vacancy. Ms. Reeves summarized the three options available to the Board, which includes: appointment, special election, and making no decision in which the San Bernardino County Board of Supervisors can decide to fill the vacancy with an appointment of their choosing. Ms. Reeves noted that if the Board chooses to fill the vacancy by appointment, the seat will serve until the November 8, 2022 general District election. The Board discussed their options and the timeline for filling the vacancy. Public comment was heard.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following roll-call vote:

AYES:	GREEN, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board decided to fill the vacancy by appointment. The Board directed staff to post the vacancy per Government Code Section 1780 and to place the possible appointment on the Board’s agenda for a date at least fifteen (15) days after the posting of the notice. The Board directed staff to require a letter of interest to be submitted no later than by noon on March 24, 2022 to be included for consideration.

B. Interim Appointment of Board Member to the Administrative and Sewer Committees

General Manager Reeves explained the necessity of appointing a Board member to the Sewer and Administrative committees in the interim due to the Board vacancy caused by Director Oxandaboure’s

resignation. Director Green expressed his desire for President Walsh to join him on the Sewer committee. Discussion and expressed potential interest amongst the Board members ensued. President Walsh appointed Director Green to the Administrative committee for the interim. President Walsh appointed himself to the Sewer committee for the interim. President Walsh stated that committee assignments will be revisited once an appointment for the Board vacancy is made.

NON-AGENDA PUBLIC TESTIMONY

Board Secretary Morgan Szabad reported that there were no written public communications received. Public comment by teleconference attendees was heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code Section 54956.6)
Agency Negotiators: Board of Directors
Unrepresented Employee: General Manager

At 5:44 p.m., President Walsh read aloud the closed session agenda item and the Board entered into closed session.

REPORT FROM CLOSED SESSION

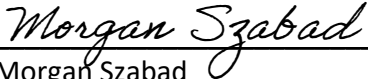
At 5:57 p.m., the Board reconvened to open session and President Walsh reported on the closed session items.

- A. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code Section 54956.6)
Agency Negotiators: Board of Directors
Unrepresented Employee: General Manager

President Walsh reported that no reportable action had taken place.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:57 p.m.



Morgan Szabad
Secretary of the Board