

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
JUNE 6, 2022**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, June 6, 2022 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Walsh called the meeting to order at 5:00 p.m. and Director Ziegler led the Pledge of Allegiance.

BOARD MEMBERS PRESENT VIA ROLL-CALL

John Green, Bob Rowe, John Russo Larry Walsh, and Al Ziegler were present.

BOARD MEMBERS ABSENT

No Board members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: Kathy Portie, The Grizzly; Kristin Mandolini, Big Bear Fire Authority; Jeff Willis, Big Bear Fire Authority; Duane Dickerson, Big Bear Fire Authority; Michael Eagleson; Bob Ybarra; Jo Rowe.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Donna Horn, Administrative Department Manager; Kaylyn Johnson, Customer Service Representative; Andy Keller, Sewer Foreman; Jeanette Prickett, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Nathan Zamorano, Sewer Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

General Manager Mary Reeves announced the upcoming Community Cleanup Day at the Paradise Maintenance Yard on Saturday, June 11, 2022 from 9:00 a.m. – 2:00 p.m. Ms. Reeves noted that the entrance will be the north entrance and signage will be up to direct customers.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar. President Walsh noted an error on the minutes. Board Secretary Morgan Szabad stated she would verify and correct the error.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting May 16, 2022
- B. Financial Report, Treasurer’s Report – Quarter Ended 03/31/2022
- C. Proposed Resolution 2022-09 – A Resolution of the Board of Directors of the Big Bear City Community Services District Approving the Annual Statement of Investment Policy

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

FIRE DEPARTMENT BUSINESS/NOTICED HEARINGS – DISCUSSION AND POSSIBLE ACTION

- A. Proposed Resolution 2022-06 – A Resolution of the Big Bear City Community Services District Setting the Fire Prevention and Protection Tax

The noticed public hearing on Proposed Resolution 2022-06 was opened at 5:10 p.m.

Big Bear Fire Authority’s Chief Jeff Willis presented this item. Chief Willis provided a background about the Fire Prevention and Protection Tax and how the percentage increase of 2.94% for Fiscal Year 2022-23 is calculated. President Walsh asked for public and Board comments. No public comment was given.

The public hearing on Proposed Resolution 2022-06 was closed at 5:11 p.m.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2022-06, the caption of which reads as follows:

RESOLUTION 2022-06

A RESOLUTION OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT SETTING THE FIRE PREVENTION AND PROTECTION TAX FOR FISCAL YEAR 2022-23

See BBCCSD Resolution and Ordinance Book Number 34 for the complete copy of Resolution 2022-06.

- B. Proposed Resolution 2022-07 – A Resolution Adopting the Fiscal Year 2022/23 Appropriations Limit for the Big Bear City Community Services District

The noticed public hearing on Proposed Resolution 2022-07 was opened at 5:12 p.m.

General Manager Mary Reeves presented this item. Ms. Reeves reported legislative bodies of taxing agencies are required to adopt an appropriations limit. The limit specifies the maximum appropriations that may be funded by proceeds from taxes. The limit is adjusted each year by a change factor that is tied to growth indicators specified by the State. Resolution 2022-07 will set the Fiscal Year 2022-23 appropriations limit at \$9,034,983. President Walsh asked for public and Board comments. No Board or public comment was given.

The public hearing on Proposed Resolution 2022-07 was closed at 5:13 p.m.

MOTION

Upon motion by Director Green, seconded by Director Russo, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2022-07, the caption of which reads as follows:

RESOLUTION 2022-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-23 FOR THE FIRE DEPARTMENT IN ACCORDANCE WITH PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

See BBCCSD Resolution and Ordinance Book Number 34 for the complete copy of Resolution 2022-07.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting:

- Finance, May 18, 2022
- BBARWA, May 25, 2022

Director Green summarized the BBARWA meeting which included the General Manager Salary increase, minutes, and monthly reports. Mr. Green noted there was no zoom option for this meeting.

STAFF REPORTS

The General Manager’s Report was discussed, received, and filed.

UNFINISHED BUSINESS

There were no unfinished business items.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Resolution 2022-08 – A Resolution of the Big Bear City Community Services District Amending Section 9.8 and Water Standard Drawing No. 21 of the District’s Code of Regulations

Water Superintendent Jerry Griffith provided a background of the 2021 occurrences where coliform bacteria were detected in the water distribution system which led to an onsite investigation by the State Water Resources Control Board as well as a subsequent internal investigation by Water department staff. During the internal investigation, staff discovered two private irrigation wells that were connected to residences while also being connected to the District’s water service, causing a cross-connection. While it is unknown as to if this was the cause of the coliform bacteria detection in our samples from the distribution system, it is a significant issue that must be addressed by requiring that any auxiliary water system and/or dual water service be required to install a reduced pressure principle backflow preventer (RP) directly behind the water box and require all future backflow preventers be installed at the meter box to protect the District’s water supply. Mr. Griffith answered Board questions. No public comment was offered.

MOTION

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board adopted Resolution 2022-08, the caption of which reads as follows:

RESOLUTION 2022-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT AMENDING SECTION 9.8 AND WATER STANDARD DRAWING NO. 21 OF THE DISTRICT’S CODE OF REGULATIONS

See BBCCSD Resolution and Ordinance Book Number 34 for the complete copy of Resolution 2022-08.

B. Proposed Resolution 2022-10 - A Resolution of the Big Bear City Community Services District Authorizing a Budget Amendment for Yard Waste Carts

Solid Waste Superintendent Jon Zamorano stated at the February 15, 2022 Special Board meeting, the District adopted Resolution 2022-02 authorizing a Notification of Intent to Comply (NOIC) with SB 1383 pursuant to a corrective action plan prescribed by SB 619. The District received approval for the NOIC and it became effective May 2, 2022. Mr. Zamorano reported that CalRecycle has agreed to allowing the District a drop-off location for District customers as long as carts are available for customers that may not have the ability to transport yard waste to a drop-off location. The District will need to have green carts designated for this purpose on hand and available to deliver to customers in need at an additional cost to requesting customers. Mr. Zamorano explained that the District is requesting to purchase 4,368 green 96-gallon carts at a total cost of \$60.04 per cart. The total after tax is \$311,082.19 to be taken from the Solid Waste department reserves. Staff answered Board questions. Public comment was heard.

MOTION

Upon motion by Director Ziegler, seconded by Director Rowe, and carried by the following vote:

AYES:	GREEN, ROWE, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	NONE
ABSTAINS:	NONE

The Board authorized the purchase of 4,358 carts in the amount of \$311,082.19 and adopted Resolution 2022-10, the caption of which reads as follows:

RESOLUTION 2022-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR CITY COMMUNITY SERVICES DISTRICT AUTHORIZING A BUDGET AMENDMENT FOR YARD WASTE CARTS

See BBCCSD Resolution and Ordinance Book Number 34 for the complete copy of Resolution 2022-10.

NON-AGENDA PUBLIC TESTIMONY

Public comment was heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code Section 54957)
Title: General Manager

- B. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code Section 54956.6)
Agency Negotiators: Board of Directors
Unrepresented Employee: General Manager

At 6:16 p.m., the Board entered into closed session.

REPORT FROM CLOSED SESSION

At 6:35 p.m., the Board reconvened to open session and President Walsh reported on the closed session items.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code Section 54957)
Title: General Manager

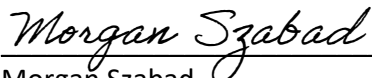
President Walsh report that no reportable action had taken place.

- B. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code Section 54956.6)
Agency Negotiators: Board of Directors
Unrepresented Employee: General Manager

President Walsh report that no reportable action had taken place.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 6:35 p.m.



Morgan Szabad
Secretary of the Board