

**Ownership Change Form**

Date: \_\_\_\_\_ Cycle: 1 2 3 4 50 Account OP

Property Address: \_\_\_\_\_

Residential  Commercial  Trash Day: M T W TH F

Parcel (APN) Number: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Track: \_\_\_\_\_

Additional Property Notes: Yes No \_\_\_\_\_

**BUYER**

New Account Number: \_\_\_\_\_

Name on Title: \_\_\_\_\_ Alt. Name on Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

SS#: \_\_\_\_\_ Name: \_\_\_\_\_

Has Recycle Bin? Yes No New Recycle Bin? Yes No W.O.  Cro

Extra trash carts at property? Yes No If yes, does buyer want to keep them? Yes No

**ESCROW**

Escrow Company: \_\_\_\_\_ Escrow Phone: \_\_\_\_\_

Escrow File #: \_\_\_\_\_ Closing Date: \_\_\_\_\_

**SELLER**

Seller Account Number: \_\_\_\_\_ New Address

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Auto Pay? Yes No

**FOR DISTRICT USE ONLY**

Closing W.O. # \_\_\_\_\_ Closing Read \_\_\_\_\_ Prorate Water? Yes No

Welcome Letter  New Owner on Cro  Email Final Bill  Date: \_\_\_\_\_

Escrow Verifications: \_\_\_\_\_ Employee: \_\_\_\_\_