

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
MARCH 5, 2018**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, March 5, 2018 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Oxandaboure called the meeting to order at 5:00 p.m. and Director Ziegler led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

John Green, Karyn Oxandaboure, John Russo, Larry Walsh, and Al Ziegler were present.

BOARD MEMBERS ABSENT

No Board Members were absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: Joseph Kelly.

DISTRICT EMPLOYEES included: Eileen Berne, Financial Analyst; Donna Horn, Administrative Department Manager; Ryan Reeves, Water Services Worker; Shari Strain, Finance Officer; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

There were no presentation items.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Green, seconded by Director Walsh, and carried by the following vote:

AYES: GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: NONE
ABSTAINS: NONE

The Board approved the following consent items as presented:

- A. Minutes - Regular Meeting February 20, 2018

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

FIRE DEPARTMENT BUSINESS

There was no Fire Department business.

STAFF REPORTS

The General Manager's report was discussed, received, and filed.

UNFINISHED BUSINESS

- A. Fiscal Year 2016/17 Audit Report

Finance Officer Shari Strain explained that the Fiscal Year 2016/17 Audit Report was not yet available. She noted that she expected the work to be finalized this week and was hopeful that the Fiscal Year 2016/17 Audit Report would be available for acceptance at the next regular scheduled Board meeting.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

- A. Proposed Ordinance 2018-01 – An Ordinance of the Big Bear City Community Services District Repealing Ordinance 2017-05 and Adopting Rules Restricting Water Use

The noticed public hearing on Proposed Ordinance 2018-01 was opened at 5:06 p.m.

Proposed ordinances must be introduced at a meeting prior to their adoption. Proposed

Ordinance 2018-01 was introduced at the regular meeting on February 20, 2018. With a majority vote, the ordinances can be discussed by reading only the titles of the ordinances.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

| | |
|-----------|---|
| AYES: | GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER |
| NOES: | NONE |
| ABSENT: | NONE |
| ABSTAINS: | NONE |

The Board waived the full reading of Proposed Ordinance 2018-01. President Oxandaboure read the title of the ordinance.

General Manager Mary Reeves reported that this Ordinance repeals Ordinance 2017-05 and adopts new rules and regulations regarding water conservation. President Oxandaboure asked for Board and public comments.

The public hearing on Proposed Ordinance 2018-01 was closed at 5:07 p.m.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

| | |
|-----------|---|
| AYES: | GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER |
| NOES: | NONE |
| ABSENT: | NONE |
| ABSTAINS: | NONE |

The Board adopted Ordinance 2018-01, the caption of which reads as follows:

ORDINANCE 2018-01

AN ORDINANCE OF THE BIG BEAR CITY
COMMUNITY SERVICES DISTRICT
REPEALING ORDINANCE 2017-05 AND
ADOPTING RULES RESTRICTING WATER USE

See BBCCSD Resolution and Ordinance Book Number 33 for complete copy of Ordinance 2018-01.

B. Request to Exceed Director Travel Expense Policy Limit

Director Walsh stated he is requesting to attend the 2018 ACWA Spring Conference & Exhibition. Brief discussion was had regarding the conference and the budgeted amount allotted to each Board member per Fiscal Year.

MOTION

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following vote:

| | |
|-----------|---|
| AYES: | GREEN, OXANDABOURE, RUSSO, WALSH, ZIEGLER |
| NOES: | NONE |
| ABSENT: | NONE |
| ABSTAINS: | NONE |

The Board approved Director Walsh to exceed his allotted Fiscal Year 2017/18 budgeted amount of \$3200.00 by approximately \$686.00.

NON-AGENDA PUBLIC TESTIMONY

No public comments were offered or heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

President Oxandaboure announced the following closed session items and read them into the record:

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8
 Properties: APN 2350607270000
 Agency Negotiator: General Manager, Board of Directors
 Negotiating Parties: Mark Dolan
 Under Negotiation: Price and Terms of Payment

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8
 Properties: APN 0315311020000
 Agency Negotiator: General Manager, Board of Directors
 Negotiating Parties: Mark Dolan
 Under Negotiation: Price and Terms of Payment

At 5:17 p.m., the Board entered into closed session.

REPORT FROM CLOSED SESSION

At 5:52 p.m., the Board reconvened to open session and President Oxandaboure reported on the closed session items.

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8
Properties: APN 2350607270000
Agency Negotiator: General Manager, Board of Directors
Negotiating Parties: Mark Dolan
Under Negotiation: Price and Terms of Payment


President Oxandaboure reported that no reportable action had taken place.

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8
Properties: APN 0315311020000
Agency Negotiator: General Manager, Board of Directors
Negotiating Parties: Mark Dolan
Under Negotiation: Price and Terms of Payment

President Oxandaboure reported that no reportable action had taken place.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:52 p.m.


Morgan Szabad
Secretary of the Board