

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
SEPTEMBER 17, 2018**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, September 17, 2018 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

Vice President Russo called the meeting to order at 5:00 p.m. and Director Green led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

John Green, John Russo, Larry Walsh, and Al Ziegler were present.

BOARD MEMBERS ABSENT

Karyn Oxandaboure was absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: None.

DISTRICT EMPLOYEES included: Jerry Griffith, Water Superintendent; Donna Horn, Administrative Department Manager; Shari Strain, Finance Officer; Jon Zamorano, Solid Waste Superintendent; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

A. Solid Waste Bin Truck

Solid Waste Superintendent Jon Zamorano displayed the new Solid Waste bin truck in front of the District office for the Board members, staff and public to view. Mr. Zamorano explained the benefits of the new features on the bin truck to the Board and demonstrated how the different angle of the forks is helpful with dumpster bins.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following vote:

AYES: GREEN, RUSSO, ZIEGLER
NOES: NONE
ABSENT: OXANDABOURE
ABSTAINS: WALSH

The Board approved the following consent item as presented:

- A. Minutes - Regular Meeting September 4, 2018

MOTION

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following vote:

AYES: GREEN, RUSSO, WALSH, ZIEGLER
NOES: NONE
ABSENT: OXANDABOURE
ABSTAINS: NONE

The Board approved the following consent item as presented:

- B. Cash/Checks Disbursements August 2018 \$588,322.86
Credit Card Purchases August 2018 \$4,662.88

- C. Preliminary Unaudited Financial Report – Fiscal Year Ended 6/30/18 and Treasurer’s Investment Report at 6/30/18

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

Director Green asked that Item D., - Big Bear City CSD Check Signing Policy, and Item E., Big Bear City CSD Reserve Policy, be removed from the consent calendar for discussion. Finance Officer Shari Strain explained current Board policy for both items and clarified the updates to each policy. Ms. Strain also explained the District’s weekly check signing process and procedures to the Board.

MOTION

Upon motion by Director Green, seconded by Director Ziegler, and carried by the following vote:

AYES:	GREEN, RUSSO, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	OXANDABOURE
ABSTAINS:	NONE

The Board approved the following consent item as presented:

- D. Big Bear City CSD Check Signing Policy
- E. Big Bear City CSD Reserve Policy

COMMITTEE & BOARD MEMBER REPORTS

- A. The following Committees met since the last Board Meeting:
 - Finance, September 6, 2018

Director Walsh briefly reported that the Finance Committee met to review the Fiscal Year Ended 6/30/18 Preliminary Unaudited Financial Statements, Fiscal Year Ended 6/30/2018 Preliminary Unaudited Treasurer’s Investment Report, the Big Bear City CSD Check Signing Policy and Reserve Policy.

FIRE DEPARTMENT BUSINESS

There was no Fire Department business.

STAFF REPORTS

The General Manager’s Report and Supervisors’ Monthly Reports for August 2018 were discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

There was no new business.

NON-AGENDA PUBLIC TESTIMONY

No public comments were offered or heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

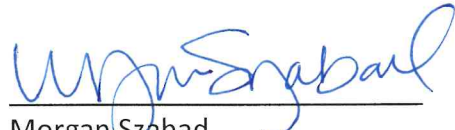
There were no closed session items.

REPORT FROM CLOSED SESSION

There were no closed session items.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:25 p.m.



Morgan Szabad
Secretary of the Board