

**BIG BEAR CITY COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES
NOVEMBER 5, 2018**

CALL TO ORDER

The Big Bear City Community Services District Board of Directors held a regular meeting on Monday, November 5, 2018 at 5:00 p.m. at 139 East Big Bear Boulevard, Big Bear City, California 92314.

President Oxandaboure called the meeting to order at 5:00 p.m. The Directors paused for a moment of silence and Director Walsh led the Pledge of Allegiance.

BOARD MEMBERS PRESENT

John Green, Karyn Oxandaboure, Larry Walsh and Al Ziegler were present.

BOARD MEMBERS ABSENT

John Russo was absent.

OTHERS PRESENT

MEMBERS OF THE PUBLIC who signed in included: Dan Easterby, Genelle Rich and Anthony Brown.

DISTRICT EMPLOYEES included: Donna Horn, Administrative Department Manager; Andy Keller, Sewer Foreman; Shari Strain, Finance Officer; Mary Reeves, General Manager, and Morgan Szabad, Human Resources Manager/Secretary of the Board.

PRESENTATIONS

There were no presentations.

INFORMATION ITEMS

There were no information items.

CONSENT CALENDAR

The Board reviewed the items on the consent calendar.

MOTION

Upon motion by Director Walsh, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	RUSSO
ABSTAINS:	NONE

The Board approved the following consent items as presented:

A. Minutes - Regular Meeting October 15, 2018

REQUESTS FOR CONTINUANCE

There were no requests for continuance.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

There were no items removed from the consent calendar for discussion.

COMMITTEE & BOARD MEMBER REPORTS

A. The following Committees met since the last Board Meeting: None.

There were no Committee or Board Member reports.

FIRE DEPARTMENT BUSINESS

There was no Fire Department business.

STAFF REPORTS

The General Manager's report was discussed, received, and filed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS/ADOPTION AGENDA/DISCUSSION/NOTICED HEARINGS

A. Adoption of a Debt Management Policy

Finance Officer Shari Strain explained that as part of the State Revolving Fund loan application process, the District is required to adopt a policy concerning the use of debt and that any proposed debt issuance is consistent with debt policies pursuant to the provisions of section 8855(i) of the California Government Code. Director Walsh questioned whether the District would be able to modify the policy if needed in the future. Ms. Strain informed Director Walsh that section A-5, "Intergenerational Concerns" addresses the District's ability to review debt issuance in light of the balance between funding capital improvements from current revenue and from long-term debt and the impact each debt financing has relative to intergenerational benefits.

MOTION

Upon motion by Director Ziegler, seconded by Director Green, and carried by the following vote:

AYES:	GREEN, OXANDABOURE, WALSH, ZIEGLER
NOES:	NONE
ABSENT:	RUSSO
ABSTAINS:	NONE

The Board adopted the Debt Service Policy and authorized staff to move forward with the State Revolving Fund loan application.

NON-AGENDA PUBLIC TESTIMONY

No public comments were offered or heard.

DIRECTORS' CLOSING COMMENTS/ANNOUNCEMENT OF COMING EVENTS

The Board Members made their closing comments and announcements of coming events.

CLOSED SESSION

President Oxandaboure announced the following closed session item and read it into the record:

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)
Property: Portion of District Offices at 139 E. Big Bear Blvd, Big Bear City, CA 92314
APNs 0311183050000 to 0311183080000
Agency Negotiator: General Manager
Property Owner: Big Bear City Community Services District

At 5:08 p.m., the Board entered into closed session.

REPORT FROM CLOSED SESSION

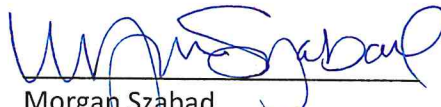
At 5:27 p.m., the Board reconvened to open session and President Oxandaboure reported on the closed session item.

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President Oxandaboure reported that no reportable action had taken place.

ADJOURNMENT

By consensus of the Board, the meeting was adjourned at 5:27 p.m.


Morgan Szabad
Secretary of the Board